

# Algebra I Information, Policies & Procedures

Mrs. Levin Room E207

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Dear Students and Parents,

Welcome to Algebra!!!! I am excited to begin a year where we will go through and learn the skills that set the foundation for all upper level math. Algebra is demanding but success is attainable with practice, that means doing homework. Since the class can be tough at times, it is imperative that students come to class every day and complete ALL course work (including homework). Keep in mind I am here to help. The following are my classroom policies and procedures. Please read the following and fill out the Google form saying you have done so. Thanks so much!!

## Extra Help:

I am happy to meet before school, at lunch, or after school. Please email or check with me beforehand. Students should reach out **anytime** they have questions on **anything**. **Do not wait until the day before the test to ask for help!!! Do NOT let yourself get behind!!!**

## Suggested Materials:

- Lined notebook paper
- Binder or folder to keep work
- Pencils
- Organizer

## Grades:

Grades are cumulative each semester and based on tests, quizzes, homework, daily reviews/warm ups, projects, class work and final exams. Quizzes may occur unannounced. Tests will be given at the end of each unit/chapter with a day of review before.

## Homework:

Homework provides students with individual, hands on reinforcement of the procedural and practical approach to problem solving. Due to this, it will be assigned each class period. Homework will be checked each day. Students are expected to correct their own work and come to class with their questions. I will grade it on based on neatness and completeness of assignment. All homework must be done in pencil and problems must be written in an orderly fashion. The homework assignment (section number, page, and problems) must be listed at the top. **NO WORK = NO CREDIT!!!** Homework must include your name, class period, and all necessary work done neatly. **Absolutely NO late work will be accepted!!!**

## Make-Ups:

If you are absent and miss a class, it is **your responsibility** to get all of the homework and/or notes and see that it is turned in. Homework is posted on our google classroom. If you are absent I will work with you on when to turn things in. But keep in mind it is best to try and get make up work done ASAP since you still have to also keep up with our current work.

## On line Grades and Homework:

You or your parents can check your grades and homework online at any time. You can access your grades on Aeries. Homework and upcoming quiz and test dates will be posted on google classroom.

## Bathroom Policy:

Each student is allowed three free bathroom passes each semester. After those are used up, the student must come to my class at lunch and stay there the amount of time he/she was in the bathroom.

## Tardy Policy:

I expect students to arrive to class on time. If you are tardy come in, have a seat and take out necessary materials. If there is something I need to hand to you, give me a sec and I will get it to you.

More on the back..

## Classroom Expectations:

- Please see pages 6-10 in organizer for information regarding student expectations at AC Stelle Middle School
- Students are expected to arrive to class on time with all required materials.
- Students are expected to behave properly and be respectful towards myself and others.
- Raise your hand and wait to be recognized before speaking.
- A polite attitude is the best way to success. Listen to your neighbor's question, it may benefit you, and take notes quietly.
- Cell phones are NOT allowed.
- NO eating or chewing gum in class.
- Trash MUST be placed in the trash cans.
- Cheating IS UNACCEPTABLE
- If I happen to be absent I expect ALL my students to be on their best behavior. If a problem occurs parent/guardian will be notified as well as the office.

## Procedures:

- Upon arrival students are expected to complete any work that awaits
- That day's lesson will then be presented
- After the lesson, homework questions will be answered. Come to class knowing which problems you need help on.
- Class work may be given and it is expected that students work on it IN CLASS. I may also give time to start homework. This is not time to socialize.
- Students are asked to be active participants in their learning. There will be times students can volunteer to do work at the board or answer questions. The more you are involved the more you learn!!

## Three Strikes Policy:

If a student behaves in an inappropriate manner or disrupts the class, that student will receive a strike. After three strikes the student will either receive at lunch or after school detention, counseling or other appropriate consequences. If a student's action is extreme, he/she will receive detention right away.

## Perseverance:

Perseverance is a critical standard we will focus on this year. Students will face challenging problems and have opportunities to work with peers to solve them. Please note the point for challenge is to help students grow and prosper in a safe environment. This growth is only possible if students accept the challenges and work through difficult problems.

## How to Contact Me:

For students it is best to talk to me in class. Of course you can also reach me by email. Parents, please email me at [alevin@lvusd.org](mailto:alevin@lvusd.org). If you want to talk over the phone, then just write that in the email and we can set up a good time to chat. Thanks!

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## **IMPORTANT:**

**Thanks for reading my policies and procedures. Instead of signing and returning a page, please go to my website [www.Mrs11.weebly.com](http://www.Mrs11.weebly.com) or our google classroom, click on your appropriate class and fill out a Google form. Students and parents have separate forms and each is worth points.**

*Any of the above statements may be changed if the situation so warrants*